FP TRANSITIONS[®]

Guide to Completing the FP Transitions Compensation Survey

Thank you for participating in our 2025 Compensation Insights Survey. Here is a quick guide on completing the survey.

You will be entering profile and compensation data on your firm and employees for the **full year of 2024**.

Contents

Getting Started
Visit FPTransitions.com3
Log In using your credentials
Compensation Survey Card4
Click Compensation Survey to get started4
Welcome to the Compensation Survey!
Invite Contributor7
Input the collaborator's email address and select Share Compensation Survey.
Download Team Data8
Submit Survey
Firm Information9
Click on the pencil icon to open9
Complete all fields in this section using year-end 2024 data10
Broker Dealer Affiliation10
Primary Office Location11
Benefits Offered
Follow Up Contact
Save
Team Member Information14
Click on Add Team Member
CRD Number
Look up FINRA CRD
Skip15





FP TRANSITIONS[®]

Pencil Icon toggles open/close	16
Trash Can Icon to delete	16
Owner?	16
Role	17
Role Help	17
Employed by Separate Legal Entity	18
Primary Office Location	18
Team Member Compensation	19
Salary or Hourly	19
Share of Revenue	19
Direct Commissions	20
Bonus	20
Deferred Compensation	21
Profit Distributions	21
Submit Survey	22
Review Summary Screen	22
Click the Submit Survey button!	22





Getting Started

Visit FPTransitions.com

Select Login in the top right corner.

Secure Your Spot for the Upcoming FP Transitions & Merit Financial Advisors Discussion! Register Now $ ightarrow$							Ĩ	
FP TRANSITIONS		номе	ABOUT	SERVICES	NEWS	MEMBERSHIP	Resource Library	LOGIN
			- 6		7			

Log In using your credentials.

Welcome Log in to FP Transitions	
Email	
Password Forgot password?	
Continue	
Don't have an account? Sign up	





Compensation Survey Card

You will now see the new Compensation Survey Card added to the Dashboard.



Click Compensation Survey to get started.







5. Read about the survey...







Welcome to the Compensation Survey!

FP Insights (Te	st)								Travis TestUser Pi	otrowski 🗿	*
Dashboard 🕼	Valuations	J Benchmarking	🏟 M&A Activity	🗈 Projects 📢	Continui	ty 📢 Admin	istration ~	Resource Center	· 🗥 Contac	ct Us	
2025 C	Compensat	ion Survey				Need Help?	Invite Contributor	Download Te	eam Data Sul	bmit Survey	
Firm Infor	mation										
Actions	Firm Name	Follow U	Jp Contact	2024	AUM	2024 Revenu	e Retirement P	Group Health	Dental	Vision	
1	Demo Account	Travis T	estUser Piotrowski				×	×	×	×	
Team Mer	nbers (owners,	advisors, and staff)									
Actions	Name	Role		Salary	Bonus	Deferred Comp	Share of Revenue	Commissions	Profit Dist.	Total	
Total											

You will find some helpful buttons across the top.

				Travis TestUser F	Piotrowski 🔌	*
ntinuity	🔥 Administr	ation ~	Resource Center	🖄 Conta	act Us	
	Need Help?	Invite Contributor	Download Te	am Data Si	ubmit Survey)
						-
	2024 Revenue	Retirement P	Group Health	Dental	Vision	
		×	×	×	×	





Invite Contributor

If you wish to delegate the data entry process to another party to collaborate you can Invite a Contributor by clicking the button and providing their email in the pop-up box.

Please Note: Invited contributors will be able to see the entire survey and all the data that is entered.

Continu	uity 🍖	Administration	ı∨ (?	Resource Cent
Need	Help?	Invite Contributor	Down	oad Team Data
2024	Revenue	Retirement P	Group Hea	lth Dental
		×	\times	×

Input the collaborator's email address and select Share Compensation Survey.

The collaborator will receive an email inviting them to access the form.

lon Sulvey		
	Need Help? Invite Contributor	Download Team
Follow Up Co	Share Compensation Survey	Group Health
Travis TestUs	Sharing grants access to your compensation survey and will allow the recipient to edit and submit the completed survey. They will not have access to your personal FP Transitions portal or the completed	
advisors and staff)	compensation survey reports on your FP Insights page.	
Role	WARNING - Only share the form with individuals who are allowed to see all of the team's compensation information.	Commissions
	E-Mail of Person to Share Compensation Survey	
	Share Compensation Survey Cancel	





Download Team Data

Exports the data entered in Excel format.

ontributor	Download Tean	Data Sub	omit Survey
ent P Gro	up Health	Dental	Vision
<	×	×	×
	ent P Gro	ent P Group Health	ent P Group Health Dental

Submit Survey

This button will turn blue and be available to click once all the fields in red are answered, and you have entered a minimum of two team members.

6 Administration	v Ø	Resource Center	
Invite Contributor	Downloa	ad Team Data	Submit Survey
Retirement P	Group Healt	h Dental	Vision
×	×	×	×





Firm Information

i The survey does not auto-save! If you leave before saving, your data will be lost and need to be reentered.

Click on the pencil icon to open.

Firm Info	rmation	
Actions	Firm Name	Follow Up Contact
1	Demo Account	Test User
leam Me	mbers (owners, advisor	rs, and staff)
Actions	Name	Role

i Complete the data fields top to bottom and left to right. Selections alter the questions and inputs requested in the survey.





Complete all fields in this section using year-end 2024 data.

FP Insights (Test)						Travis TestUs	er Piotrowski 🛛 🕇	e = e
Dashboard 🖸 Valuations	Benchmarking	🚖 M&A Activity	📔 Projects	🧇 Contin	uity 📢 Administra	tion ~ ⑦ F	Resource Center	🕰 Contac
rm Information				Need	Help? Invite Contribute	or Download 1	Feam Data	Submit Survey
Actions Firm Name	Follow Up Contact		2024 AUM	2024	Revenue Retirement P	Group Health	Dental	Vision
Edit Firm Details Firm Name Demo Account Are you affiliated with a broker deal Yes O No Firm's Assets Under Management 202 Primary Office Location	ier? :4	Firm's Gross Reven	nue 2024					
Primary Office Location State Benefits Offered	¥)						
Offer Retirement Plan? Of	fer Group Health Insura	ince? 🔵 Offer Den	tal Insurance? () Offer Visio	n Insurance?			
Follow Up Contact								

Broker Dealer Affiliation

This will alter the data fields you are presented with later in the survey, so please make sure to select yes or no as appropriate for your firm.





Actions	Firm Name	Follow Up Contact	2024 AUM
×	Demo Account	Test User	
Edit F	Firm Details		
Firm Na Demo	me Account		
Are you	affiliated with a broker deale	r?	
• Yes	s 🔿 No		
Firm's	Assets Under Management 2024	+	Firm's Gross Revenue 2024
Primary	y Office Location		
Primar	y Office Location State	•	

Primary Office Location

Requested for both State and County to account for locational variations in compensation.

FP Insights (Test)						Travis TestUse	er Piotrowski 🔌	- ×
🖒 Dashboard 🛛 🕼 Valuations	J Benchmarking	🚖 M&A Activity	📔 Projects	Continuity	😪 Administratio	n ∨ (?) R	esource Center	🛳 Contact L
Firm Information				Need Help?	Invite Contributor	Download T	eam Data S	ubmit Survey Ü
Actions Firm Name	Follow Up Contact		2024 AUM	2024 Revenue	Retirement P	Group Health	Dental	Vision
Demo Account	Test User				×	×	×	×
Edit Firm Details								
Firm Name Demo Account								
Are you affiliated with a broker de	ealer?							
Firm's Assets Under Management 2	024	Firm's Gross Reve	enue 2024					
Primary Office Location								
Primary Office Location State	Ŧ)						
Benefits Offered								
Offer Retirement Plan?	Offer Group Health Insura	ance? 🔵 Offer De	ntal Insurance? (Offer Vision Insura	nce?			
Follow Up Contact								
Name Test User		Email travistp+jan22tes	t1@gmail.com.zzz					
Save 🛱 Cancel								

Benefits Offered

Select only the benefits listed that you currently provide.





FP Insights (Test)		Travis TestUser Piotrowski 🍋
🗘 Dashboard 🖸 Valuations 🗐 Benchmarking	👉 M&A Activity 🖺 Projects 💖 Continuity	🗞 Administration 🗸 🕜 Resource Center 🛚 💩 Contact (
Edit Firm Details		
Firm Name Demo Account		
Are you affiliated with a broker dealer?		
• Yes O No		
Firm's Assets Under Management 2024	Firm's Gross Revenue 2024	
Primary Office Location		
Primary Office Location State		
Benefits Offered	,	
Offer Retirement Plan? Offer Group Health Insura	nce? 🔘 Offer Dental Insurance? 📋 Offer Vision Insuran	ce?
Follow Up Contact		
Name Test User	Email travistp+jan22test1@gmail.com.zzz	
Save 🛱 Cancel		
Team Members (owners, advisors, and staff)		

Follow Up Contact

This is the email address that will receive the completed report.

We may also contact this person if we have any questions regarding the data submitted by your firm.

FP Insights (Test)			Ti	ravis TestUser Piotrowski 🛛 🔌	* č
) Dashboard @ Valuations @ Benchm	rking 👉 M&A Activity	🖺 Projects 💖 Conti	nuity 📢 Administration 🗸	⑦ Resource Center	🛆 Contac
Edit Firm Details					
Firm Name Demo Account					
Are you affiliated with a broker dealer?					
🖲 Yes 🔘 No					
Firm's Assets Under Management 2024	Firm's Gross Revenu	ie 2024			
Primary Office Location					
Primary Office Location State	-				
Benefits Offered					
Offer Retirement Plan? Offer Group Heal	h Insurance? 🔵 Offer Denta	al Insurance? 🔘 Offer Visio	on Insurance?		
Follow Up Contact					
Name Test User	Email travistp+jan22test1@	۵gmail.com.zzz			
Save B Cancel					
am Members (owners, advisors, and staff)					





Save

If you need to leave the survey, you can select Save at any time, and the data you have entered will remain.

Offer Retirement Plan? Offer Group H	lealth Insurance? (
Follow Up Contact	
Name Test User	Emai trav
Save 🖹 Cancel	
Team Members (owners, advisors, and staff)	





Team Member Information

i The form requires at least two individual team members to submit it, and at least one must be listed as an owner.

Click on Add Team Member

Actions	Firm Name	Follow Up Contact
1	Demo Account	Test User
Team Me	mbers (owners, advisors, a	nd staff)
Actions	Name	Role
Actions Total	Name	Role
Actions Total	Name	Role
Actions Total + Add 1	Name Team Member	Role

CRD Number

Entering an advisor's CRD number will significantly speed up the process! We will prefill their first and last name, years in the industry, years at the firm, gender, primary office state, county, and whether they are licensed/have designations.

Role		Salary	Bonus	Deferred Comp	Sh
	Add by CRD?				
	Enter the CRD num bit.	ber of the perso	on you are a	dding to speed th	nings
	CRD#	2			
				Add	ł





Look up FINRA CRD

The link to BrokerCheck is for you to look up an advisor's CRD.

d staff)				
Role		Salary	Bonus	Def
	Add by CRD? Enter the CRD number bit. CRD# Lookup FINRA CRD	er of the person	you are a	ddin

Skip

Enter the data on each individual from scratch.

n you are adding to speed things up a	
Add Skip	





Pencil Icon toggles open/close.

	Team Members (owners, advisors, and staff)						
	Actio	ns	Name		Role		
	×	Ō	New Person		Operatin		
	Ed	it Te	eam Member				
Fra	ash Can	lcon t	o delete.				
	т	'eam M	embers (owners, advisors, a	nd staff)			
		Actions	Name	Role			
		×đ	New Person				
		Edit	Team Member				

i Complete the data fields top to bottom and left to right. Selections alter the questions and inputs requested in the survey.

Owner?

Selecting "Yes" under owner will prompt you to enter the Ownership Percentage.

This field only accepts whole percentages. Round as appropriate.

Edit Team Member	
Owner ?	Provides financial advice to clients (Financi
• Yes O No	◯ Yes ◯ No
First Name New	Last Name Person
Role	~) ⁽¹⁾
Ownership % O ^j %	Employed by sperate legal entity from core busin





Role

Select the individual's primary role from the provided picklist.

Last Name Person	Identifie
· (i)	
Employed by sperate legal entity from	n core business?
	Last Name Person C Employed by sperate legal entity from C Yes O No

Role Help

This will take you to a <u>PDF document</u> that defines each role by function, role title, and job description for each role. This <u>PDF</u> can be downloaded and printed for reference while entering the data.

O No	● Yes ○ No
	Last Name Person
.ead Advisor	Click for Role Help
	Employed by sperate legal entity from Ves No





Employed by Separate Legal Entity

CPA, Estate Planner/JD, or Insurance Advisor that is not employed directly under the firm and does not affect the revenue provided in the firm section

ST)							
Valuations	না Benchmar	king 🔂 M&A	Activity 📫	Projects	\infty Continuity	•	Administration $$
O No		Provides fina	ancial advice to	o clients (Final	ncial Advisor)?		
		Last Name Person			Identified Gender		•
ead Advisor	•	()					
		Employed by spe	rate legal entity	y from core bu	usiness? 🕡		

Primary Office Location

Both State and County are requested to account for locational variations in compensation.

P Insights (Test)	Travis TestUser Piotrowski 💿 😩
shboard 🖸 Valuations 🗐 Benchm	arking 🏟 M&A Activity 🖺 Projects 🧇 Continuity 🍖 Administration 🗸 🕜 Resource Center 💩 Contact Us
Role Advisory - Lead Advisor	
Ownership % 60%	Employed by sperate legal entity from core business? () Ves No
Experience	
Years at Firm	Years In Industry
Licensed / Designations Ves O No	
Primary Office Location	
State 🗸	Office Model Office
Compensation (based on 2024 Tax Year)	





Team Member Compensation

i Complete the data fields top to bottom and left to right. Selections alter the questions and inputs requested in the survey.

Salary or Hourly

This selection will alter the following questions in this section.

State	C	ounty
Oregon	•	Clackamas
ompensation (based on	2024 Tax Year)	
Salary 🔿 Hourly		
Salary Hourly		
Salary Hourly Base Salary \$0		W2
Salary Hourly Base Salary \$0		V2

Share of Revenue

In our industry, this is often referred to as shared revenue, revenue split, percentage of GDC, production payout, or "Eat What You Kill" compensation. It is a form of compensation based on the individual advisor/registered representative's production and is often expressed as a percentage of revenue paid back to the employee/contractor.

As you enter the data for Shared Revenue in dollar terms, a percentage calculation will be provided to check that your payout percentage is being submitted correctly.

Compensation (based on 2024 Tax Year)
Salary Hourly	
Base Salary \$0	W2
Share of Revenue (\$0	0
Direct Commissions (\$0	Ð





Direct Commissions

Product commissions are paid directly to the individual.

*Only visible if you selected that your firm is associated with a Broker Dealer.

Base Salary \$0	W2	
Share of Revenue	\odot	
Direct Commissions \$0		
Bonus	0	

Bonus

Additional compensation is paid based on the individual, team, or firm's results for the performance year. These are not guaranteed into the future but are a one-time bonus compensation event.

If you are compensating the employee for new clients/revenue added during the period and do so with a one-time compensation amount, please enter that as a bonus here.

DO NOT enter the 'eat what you kill' advisor compensation here.

\$0	
Bonus \$0	





Deferred Compensation

Non-owner compensation that will be received in the future based on some metric or as part of a nonqualified deferred compensation plan.

Common examples are Long-Term Incentive Plans, Phantom Stock Plans, Stock Appreciation Rights, and Supplemental Executive Retirement Plans.

Bonus	
\$0	
Deferred Compensation	
\$0	
Profit Distributions	

Profit Distributions

Distributions of profit to the owners of the company generating a K-1.

Share of Revenue \$0	(;)	
Direct Commissions \$0	G	
Bonus \$0	G	
Deferred Compensation \$0		
Profit Distributions \$0		

i Be sure to Save your progress! If you leave before saving, your data will be lost and need to be reentered.





Submit Survey

Review Summary Screen.

Review the data you have entered and verify the totals at the bottom of the summary screen.

🗘 Dasi	hboard 🖸 Valuatio	ons 🕕 Benchmarking	🔂 M&A Activity 🗈	Projects	Continuity	🔥 Administrati	ion v 🔿	Resource Cente
025 0	Compensation S	Survey						
irm Info	rmation			Need Help	? Invite Contribut	tor Download T	Team Data S	ubmit Survey
Actions	Firm Name	Follow Up Contact	2024	4 AUM	2024 Revenue	e Retirement P	Group Health	Dental
/	Demo Account	Test User	\$700,00	00,000	\$6,000,000) 🗸	\checkmark	~
eam Me	mbers (owners, adviso	rs, and staff)						
Actions	Name	Role	Salary	Bonus	Deferred Comp	Share of Revenue	Commissions	Profit Di
/ Ō	New Person	Operating Officer	\$150,000	\$25,000	0	0	0	
/ 0	Advisor Person	Lead Advisor	\$150,000	\$11,000	0	\$32,000	0	
					0	\$32,000		

Click the Submit Survey button!

If the survey button is still grayed out, review your entries to find the red highlighted fields that still need to be entered.

nuity	6	Administrat	ion 🗸	0	Resource Center	
contributor		Download 1	Team Data		Submit Survey	
contributor	Reti	Download T	Team Data Group H	lealth	Submit Survey	
contributor Revenue 000,000	Reti	Download T irement P	Team Data Group ⊢ ✓	lealth	Submit Survey Dental	





i You are now eligible to receive the complied white paper with the compensation data we have collected! You will be notified via email, and the Compensation Insights card will turn blue once when the report is available for download.

i When you submit the complete data set the Compensation Insights card on your dashboard will turn grey and will no longer be accessible.

